

Bite-sized learning, outsized impact

Wednesday, April 30, 2025

AI

Copilot for Microsoft 365
From Prompt to Productivity with AI
Generative AI Prompt Writing for Beginners
Transform Your Communication with Generative AI

Lean Six Sigma

Intro to Lean Six Sigma
Lean Six Sigma Foundations - Yellow Belt
Lean Six Sigma Principles - Green Belt
Lean Six Sigma Advanced Principles - Black Belt
Statistical Process Control
Measurement Systems Analysis
Hypothesis Testing
Failure Mode and Effects Analysis
Design of Experiments

Finance

Finance for Non-Financial Professionals
Finance for Operations Managers
Finance for Project Managers
Finance for Operations Directors
Financial Modeling Basics
Financial Modeling Techniques
QuickBooks Online
Financial Basics for Small Businesses

Office Productivity

Decision-Making with 1000minds
Keynote for Mac
Trello
Google Drive & Apps
Todoist
Essential Productivity Training

Soft Skills

Business Writing Skills
Public Speaking
Body Language
Press Releases
Customer Service Training
Introduction to Sales
Introduction to Marketing
Communication Skills Basics
Remote Work Communication Skills
How to Prepare for a Job Interview
Goal Setting for Personal and Professional Success
Conflict Resolution for Professionals
Time Management & Productivity
How to Create an Online Training Course
Emotional Intelligence
Train the Trainer
Storytelling for Speaking and Presentations

Microsoft Excel

Microsoft Excel 365 Course - Basic & Advanced
Microsoft Excel 365 - Basic
Microsoft Excel 365 - Advanced
Microsoft Excel 2019 - Basic & Advanced
Microsoft Excel 2019 - Basic
Microsoft Excel 2019 - Advanced
Microsoft Excel - Pivot Tables
Microsoft Excel - Macros and VBA
Microsoft Excel - Dashboards
Microsoft Excel - Power Query
Microsoft Excel - Power Pivot
Microsoft Excel for Mac - Basic
Microsoft Excel for Mac - Advanced
Microsoft Excel for Mac - Basic & Advanced
Excel in an Hour
Excel for Accounting
Excel for Marketers
Excel for Business Analysts
Excel Charts for Data Visualization
Microsoft Excel - Básico y Avanzado
Python with Excel

Project Management

Project Management Basics
Project Management Bootcamp
Project Management Framework
Project Teams and Stakeholders
Project Planning
Project Performance and Delivery
Project Management for Engineers
Project Meetings
CAPM Certification Training
Scrum for Team Members
Scrum for Managers
Scrum for Scrum Masters
Scrum for Product Owners
Scrum for Agile Scrum Practitioners

Design

Adobe Photoshop: Beginner to Pro
Photoshop for Beginners
Photoshop - Advanced
Adobe Illustrator: Beginner to Pro
Illustrator - Basic
Illustrator - Advanced
Adobe Acrobat Basics: Features Everyone Should Know
InDesign Basics: How to Work Effectively in Adobe InDesign

Data Analysis

Introduction to Tableau

Microsoft Office

Microsoft Word 365 - Basic & Advanced
Microsoft PowerPoint 365
Microsoft Outlook 365
Microsoft Outlook 2019
Microsoft Teams Training
Microsoft OneNote Training
Microsoft Forms
Collaboration in Microsoft 365
Windows 11 for Beginners
SharePoint Online
Microsoft Visio Training
Microsoft Planner and Project for the Web
Microsoft Project Fundamentals
Microsoft Publisher
Microsoft Word 365 - Basic
Microsoft Word 365 - Advanced
Microsoft Word 2019 - Basic & Advanced
Microsoft Word 2019 - Basic
Microsoft Word 2019 - Advanced
Introduction to PowerPoint
Microsoft PowerPoint 2010-2019
Microsoft Access for Beginners
Microsoft Access 2013
Power BI
Power BI 2017

Leadership & Management

Leadership Training
Team Leadership
Deliver Effective Criticism
Listening Skills
Speaking Skills for Leaders
How to Conduct a Job Interview
Mentoring Essentials

Development

Introduction to HTML
Introduction to CSS
Introduction to JavaScript
Introduction to PHP
Introduction to SQL
Introduction to Python
Introduction to Data Analysis with Python
Django for Beginners
Ruby on Rails for Web Development
Intro to Ruby Programming
Intro To C# Programming

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