

# How to Effectively Lead a Remote Workforce

GoSkills online course syllabus

**Skill level**

Beginner

**Lessons**

17

**Accredited by**

Verified by GoSkills

**Pre-requisites**

No prior experience needed

**Video duration**

1h 1m

**Estimated study time**

1h 1m

**Instructor**

Anjanette Johnson

## Introduction

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### 1 Cultivating virtual leadership

You may have already developed strong leadership skills for in-person teams, but leading a remote workforce presents new and unexpected challenges.

## Understanding Your Team

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### 2 The team

Getting to know your team while working in the office happens organically, but getting to know a team that you've never met face to face can be more challenging.

### 3 Mentors work

Bringing a team together is not just one person's responsibility.

### 4 Intentional collaboration

Maintaining a culture of collaboration takes more intentional effort when employees can't just walk next door.

### 5 Avoiding burnout

Burnout in employees negatively impact results. After this lesson, you will have practical tips to assist you with avoiding burnout.

## Remote Communication

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### 6 Crafting clear messaging

Clear messaging is important for in-person teams, but even more so for remote teams.

**7** **Communication frequency**  
How much communication is too much?

**8** **Executing purposeful meetings**  
Teams resent meetings when they feel like a waste of time. After this lesson, you'll be able to create meetings that your teams will value.

## Refining Accountability

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**9** **Virtual accountability**  
Accountability looks different in a remote work environment.

**10** **Feedback that increases accountability**  
Consistent feedback happens less than you think.

**11** **Accountable culture**  
Ongoing accountability isn't just about establishing good protocol.

**12** **Accountability triage**  
Employees normally start a new position with an excitement towards contributing to the team's goals.

## Measuring Engagement

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**13** **Happy vs. Fulfilled**  
Unfortunately, even happy people leave jobs.

**14** **Changed expectations**  
Employee expectations change in a remote work environment.

**15** **Career coaching**  
Understanding next steps in one's career is vitally important to engagement and fulfillment.

**16** **Motivating your team**  
When working remotely your team can feel disconnected.

## Conclusion

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## Leading in the remote world

Thank you for watching this course on remote leadership!

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