Goskills

Microsoft Designer

GoSkills online course syllabus

Skill level
Beginner

Lessons
24

Accredited by
CPD

Pre-requisites
No prior experience needed

Video duration
2h 14m

Estimated study time
4h

Instructor
Deborah Ashby

Introduction to Microsoft Designer

1 What is Microsoft Designer?

Discover what Microsoft Designer is, its purpose, and where you can access it. Learn about different plans and credits.

2 Three Ways to Create Designs

Learn about the three main creation methods: Create with AI, Edit with AI, and Design from Scratch.

3 Navigating the Editor

Get familiar with the canvas, panels, toolbar, and layers in the Microsoft Designer interface.

4 Finding and Using Templates

Search and filter templates to find the right design type and size for your project.

Design Foundations and Core Editing

5 Working with Text

Learn how to add, style, and format text, including fonts and effects.

6 Colors, Palettes, and Backgrounds

Understand how to use color palettes and backgrounds to create visually appealing designs.

7 Images and Media

Discover how to upload and manage images, stock photos, illustrations, and shapes.

8 Layout Essentials

Learn about layers, alignment, grouping, and spacing to create clean and organized layouts.

9 Icons, Stickers, and Visual Elements

Incorporate icons, stickers, and other visual elements to enhance your designs.

Creating with AI — Image Generation

10 Prompt-to-Image with DALL-E

Generate your first AI image using a text prompt and learn how to select and insert the result.

11 Writing Effective Prompts

Learn how to write clear and detailed prompts to control the subject, style, and mood of your AI-generated images.

12 Prompt Templates and Editable Prompts

Use and adapt prompt templates, edit open fields, and save prompts as reusable templates.

13 Generating Asset Types

Create specific asset types such as stickers, emojis, clip art, monograms, and avatars using AI.

Editing with AI — Photo and Image Editing

14 Edit with AI: Uploading and the AI Edit Toolset

Upload photos and explore the AI edit toolset for various editing tasks.

15 Background Removal and Blur

Learn how to remove or blur backgrounds to focus on the subject.

16 Generative Erase: Removing Unwanted Objects

Use the generative erase feature to cleanly remove distractions and unwanted objects from photos.

17 Move Objects, Frame and Adjust

Learn how to move objects, frame images, and make adjustments to your photos.

Real-World Projects

18 Creating a Logo & Brand Kits

Explore how brand kits are handled in Microsoft Designer currently and create an on-brand logo for Brew and Bloom.

19 Posters, Flyers and Invitations

Create posters, flyers and invitations based off of one consistent template.

20 Collages and Coloring Books

Combine multiple photos into attractive collages and coloring books.

21 Presentations and Visuals for Documents

Design graphics for slides and documents, and integrate them into PowerPoint and Word.

Designer Everywhere - Integration & Copilot

22 Designer in Copilot

Use Designer through Copilot for ideation, mood boards and rapid concepts.

23 Designer in Windows Photos

Use Designer's AI edits from Windows Photos.

Final Project

24 Capstone: An End-to-End Brand Campaign Workflow

Combine every skill to plan and produce a small multi-asset brand campaign for an independent bookshop, Foxglove Books & Bindery.

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